

**BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: August 18, 2004

Department: Airports

Bulk Item: Yes X No     

Airport: Florida Keys Marathon Airport

**AGENDA ITEM WORDING:** Approval of Award of Bid to Community Asphalt Corp for the Cargo Apron Resurfacing Project at the Florida Keys Marathon Airport, in the total amount of \$104,685.50

**ITEM BACKGROUND:** Bids for the Cargo Apron Resurfacing Project at the Florida Keys Marathon Airport were opened on July 8, 2004. Two bids were received; Community Asphalt Corp was the lowest qualified bidder. The project provides for resurfacing of existing cargo apron, including marking, to protect existing pavement structure. This project will be funded 95% by the Federal Aviation Administration and 5% by Passenger Facility Charge Revenue.

**PREVIOUS RELEVANT BOCC ACTION:** At their meeting on February 19, 2003, Board granted approval to submit Passenger Facility Charge Application #7.

**CONTRACT/AGREEMENT CHANGES:** This is not an agreement.

**STAFF RECOMMENDATIONS:** Approval

**TOTAL COST:** \$104,685.50

**BUDGETED:** Yes X No     

**COST TO FAA:** \$99,451.23

**COST TO PFC:** \$5,234.27

**SOURCE OF FUNDS:** FAA, PFC Revenue

**REVENUE PRODUCING:** Yes      No X

**AMOUNT PER MONTH**      **Year**     

**APPROVED BY:** County Atty N/A OMB/Purchasing N/A Risk Management N/A

**MARATHON AIRPORT MANAGER APPROVAL:** \_\_\_\_\_

  
James R. "Reggie" Paros

7/28/2004

**DIRECTOR OF AIRPORTS APPROVAL:** \_\_\_\_\_

  
Peter J. Horton

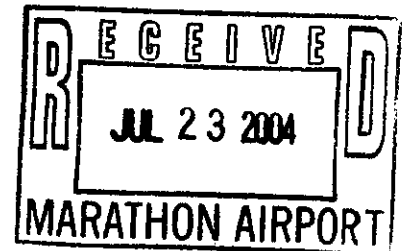
**DOCUMENTATION:** Included X To Follow      Not Required     

**DISPOSITION:** \_\_\_\_\_

**AGENDA ITEM #** C21



July 22, 2004



Mr. James R. "Reggie" Paros  
Airport Manager  
Florida Keys Marathon Airport  
9400 Overseas Highway  
Marathon, Florida 33050

**Reference:** *Cargo Apron Resurfacing  
Florida Keys Marathon Airport  
Recommendation to Award  
AIP No.: 3-12-0044-2004*

Dear Mr. Paros:

The bids provided to URS Corporation on July 9, 2004 for the reference project have been reviewed and tabulated. (see attachment)

Based on the bid proposals, the responsive low bidder is Community Asphalt Corp., in the amount of \$ 104,685.50.

However, the following items were brought to our attention:

- URS Corp., noticed that the required DBE % was not completed in the contract documents at the time the Bid was presented. We contacted Community Asphalt Corp., and they responded in writing that they would comply with the minimum DBE requirements. (see attached letter)
- URS Corp., received correspondence from Mr. Dave Koppel, Monroe County, Engineering, stating that General Asphalt Co., Inc., had informed them that General Asphalt Co., Inc., was the low bidder, not Community Asphalt Corp., (see attached letter). Ms. Lisa Ernst Cherry, Monroe County Purchasing Supervisor, after receiving a copy of the letter sent to Mr. Dave Koppel, explained the error that occurred in her office. (see attached letter)

Subject to the County's concurrence in the bid documents requirements, it is recommended that Community Asphalt Corp., be awarded the contract for the referenced project.

A draft of the award letter to the Contractor is also included.

Sincerely,

**URS Corporation**

Andres Gutierrez, PE  
Project Manager

Xc: Bevette Moore, Airport Business Administrator  
Mil Reisert, PE – URS Corp.  
Project File

URS Corporation  
7650 Corporate Center Drive, Suite 400  
Miami, FL 33126-1220  
Tel: 305.262.7466  
Fax: 305.261.4017



ROADS  
AIRPORTS  
COMMERCIAL

July 14, 2004

URS Greiner, Inc.  
7650 Corporate Center Drive, Suite 400  
Miami, Florida 33126

**Miami:**

14005 N.W. 186th Street  
Hialeah, Florida 33018  
Phone: (305) 829-0700  
Fax: (305) 829-8772

ATTN: Andres Gutierrez, P.E.

**West Palm Beach:**

7795 Hooper Road  
West Palm Beach  
Florida 33411  
Phone: (561) 790-6467  
Fax: (561) 790-1073

Community Asphalt Corp. hereby agrees to meet 13.3% DBE goal established for the following project:

Florida Key Marathon Airport  
Cargo Apron Resurfacing  
Monroe County

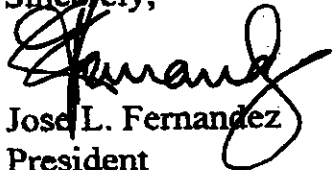
**Vero Beach:**

5100 29th Court  
Vero Beach, FL 32907  
Phone: (772) 770-3771  
Fax: (772) 770-3707

Community Asphalt Corp. proposes to reach this goal through the work categories of striping, sodding, grading, and trucking.

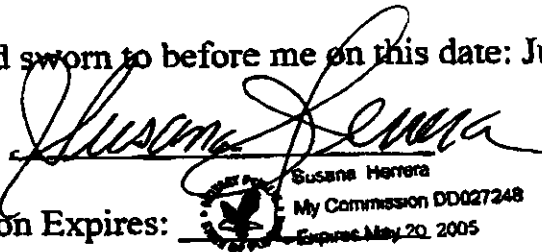
Certified General Contractor  
License Number: CG C011475  
www.cacorp.net

Sincerely,

  
Jose L. Fernandez  
President

Subscribed and sworn to before me on this date: July 14, 2004

Notary Public:

  
Susana Herrera  
My Commission DD027248  
Expires May 20, 2005

My Commission Expires:



## **MEMORANDUM**

Division of Management Services  
Department of Administrative Services  
***Purchasing Office***

TO: General Asphalt Co., Inc.  
Rob Lopez

FROM: Lisa Ernst Cherry  
Purchasing Supervisor

DATE: July 16, 2004

RE: Cargo Apron Resurfacing @ Florida Keys Marathon Airport

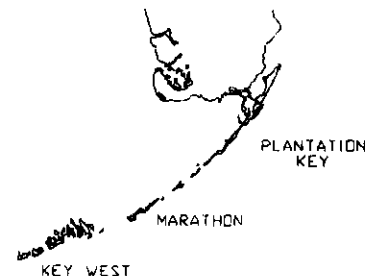
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First, let me apologize for the confusion and explain the error made by Purchasing staff.

In response to your letter sent Dave Koppel in the Engineering Office regarding recently the Cargo Apron Resurfacing at the Florida Keys Marathon Airport. The bid in question is for the Marathon Airport which is managed by Reggie Paros and the project is being handled by of URS Corp.

**Community Asphalt's bid was received by the Purchasing Office prior to the designated bid due date and time.** If needed, I can obtain the Federal Express tracking information which will show the date and time Community Asphalt's bid was received in the Purchasing office. There were two bids for the Marathon Airport scheduled one on July 7 and the other on July 8. Because I was out of the office for training I did not review and prepare the tabulation sheet until the afternoon. That is when my staff pointed out that there had been an error made on the July 7<sup>th</sup> bid opening and that the Community Asphalt bid was actually for the opening that was held on July 8<sup>th</sup>.

Again I apologize for the error, it was an honest mistake. We were very busy that week with training on a new Finance System. If you should have any further questions please feel free to contact me at 305-292-4466.



*We strive to create a friendly work environment through teamwork, respect, integrity and honest communication.*

JUL-15-2004 23:20 FROM-MONROE COUNTY ENGINEERING +9052054321 T-605 P.003/004 F-308

Attn: ROB - CORRECTED COPY first one was incomplete

ADMINISTRATIVE SERVICES DEPARTMENT  
PURCHASING OFFICE  
TABULATION SHEET  
OPEN DATE: July 8, 2004  
TITLE : CARGO APRON RESURFACING FLA KEYS MARATHON AIRPORT

RESPONDENT	BID BOND	TOTAL PRICE
GENERAL ASPHALT COMPANY	5%	\$ 114,920.00
COMMUNITY ASPHALT CO	5%	\$ 104,685.50

Bid Committee Present: Carlos Victores - Purchasing Office

Members of the Public Present:

I hereby certify that this is a true and correct copy of said bid opening and that all bidders listed above have been checked against the State of Florida Convicted & Suspended Vendor Listings. All bids listed above were received by the date and time specified.

Bid Opened By: Carlos Victores, Senior Buyer

Please 305-292-4464  
if questions

JUL 16 2004 11:39 MARATHON AIRPORT P.3  
JUL-15-2004 16:32 GENERAL ASPHALT 305 289 6071 P.03/04



**BOARD OF COUNTY COMMISSIONERS**  
Mayor Murray E. Nelson, District 5  
Mayor Pro Tem David P. Rice, District 4  
Dixie M. Spehar, District 1  
George Neugent, District 2  
Charles "Sonny" McCoy, District 3

Florida Keys Marathon Airport  
James R. "Reggie" Paros  
Airport Manager  
9400 Overseas Highway, Suite 200  
Marathon, Florida 33050



## FACSIMILE TRANSMITTAL

TO: Andres Gutierrez  
URS Corporation

FAX: 305-261-4017

FROM: Barbara Ward *Barbara*  
Sr. Office Assistant

FAX: 305-289-6071

DATE: July 16, 2004

RE: FYI

Pages: 5

Cc:

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This correspondence from General Asphalt Co., Inc. was faxed to Dave Koppel, Monroe County Engineering and then to Reggie Paros at Marathon Airport.

# General Asphalt Co., Inc.

3054774675

P. 02/04

July 14, 2004

Dave Koppel  
Public Works Engineering Department  
1100 Simonton Street, Gator Building, Room 2-216  
Key West, FL 33040

Re: Cargo Apron Resurfacing

Subject: Award

Dear Mr. Koppel,

I would like to request that the bid for the Cargo Apron Resurfacing job be awarded to General Asphalt Company. The bids for this job were due on July 8, 2004 at 11:00 am. At 12:50 pm on July 8, 2004 I was faxed the results of the bid and General Asphalt was listed as the only bidder at that time. Then I received another fax at 1:29 pm stating that Community Asphalt also submitted a bid and it was lower than our bid. I am challenging the 1:29 pm bid results. It states on the bottom of the bid results sheet that I was faxed at 12:50 pm that "I hereby certify that this is a true and correct copy of said bid opening and that all bids listed above were received by the date and time specified." Please see the attached 2 pages of results that I was faxed.

Respectfully,  
  
Rob Lopez

cc: Dent Pierce



Plant: 4850 Northwest 72 Avenue, Miami, Florida 33166 (305) 592-8480 - Mail: P.O. Box 52-2308, Miami, Florida 33152

998-1 000/200 1 808-1

128982508+

From-MONROE COUNTY ENGINEERING

JUL-15-2004 23:20

# ADMINISTRATIVE SERVICES DEPARTMENT

## PURCHASING OFFICE

### TABULATION SHEET

OPEN DATE: AT 11:00 AM

7-8-04

TITLE: *Cargo Apron Renurfacing*

RESPONDENT	BID BOND	TOTAL PRICE
<i>General Asphalt Co</i>	<i>5%</i>	<i>\$114,920.00</i>

Bid Committee Present: Lisa Ernst Cherry and Carlos Victores - Purchasing Office.

Members of the Public Present:

I hereby certify that this is a true and correct copy of said bid opening and that all bidders listed above have been checked against the State of Florida Convicted & Suspended Vendor listings. All bids listed above were received by the date and time specified.

Bid Opened By: Lisa Ernst Cherry, Purchasing Supervisor



JUL 16 2004 10:31

GENERAL HOSPITAL

3054774675

P. 01/004

**General Asphalt Company, Inc.**

4850 Northwest 72nd Avenue

Miami, Florida 33186

(305) 592-3480 - Office

(305) 477-4675 - Fax

**Telefax Transmittal**Date: 7/16/04 Time: 10:15 AMName: Dave Koppel

Organization: \_\_\_\_\_

Department: \_\_\_\_\_

FAX No.: 1(305) 289-4321 Phone No.: \_\_\_\_\_Number of Pages (Including Cover Page): 4

Message: \_\_\_\_\_

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From: ROB LOPEZ, JR., ESTIMATOR

Please call if you do not receive all pages.